



**“For the Common Good” Project**  
**Annual Spring Institute 2004**  
*Building Collaborative Partnerships In Ohio’s One-Stop System*  
**Registration Information & Workshop Agenda**



<b>Who?</b>	<p> The “For the Common Good” Project State Team extends an invitation to attend the <b>Annual Spring Institute 2004</b> to representatives and interested members of the following: “For the Common Good” State &amp; Local Linkage Teams, Ohio Adult Basic and Literacy Education programs, Ohio One-Stop System, Ohio Department of Job and Family Services, Ohio Rehabilitation Services Commission, Ohio Department of Mental Health, Ohio Department of Education’s Office of Career-Technical and Adult Education, EnterpriseOhio Network of Ohio’s Two-Year Campuses, Ohio Department of Development, Ohio State Apprenticeship Council, and Business &amp; Industry.</p>
<b>What?</b>	<p> The Annual Spring Institute 2004 is an interactive one-day workshop focusing on <u>maximizing</u> collaborative processes that work for <u>all</u> partners engaged in the One-Stop System. Please see the agenda included in this packet (pg. 5) for more specific information about the event.</p> <p> The event will open with a dynamic panel discussion that will provide information and answer questions about the “State of Ohio’s One-Stop System.” Panel guests are:</p> <ul style="list-style-type: none"> <li>• <b>Donna Alvarado</b>, Chair to the Governor’s Ohio Workforce Policy Board,</li> <li>• <b>Tony Fiore</b>, Director for Labor &amp; HR Policy to the Ohio Chamber of Commerce,</li> <li>• <b>Daryl Hennessy</b>, Executive Director to the Ohio Workforce Policy Board, and</li> <li>• <b>Bruce Madson</b>, Deputy Director to the Office of Workforce Development.</li> </ul> <p> The event will include a presentation and workshop segments devoted to <u>Appreciative Inquiry</u>, the art and practice of asking questions that <u>strengthen</u> a system’s capacity to <u>improve</u> its collaborative potential. John Kengla, Faculty Liaison for Service-Learning from Otterbein College, will facilitate these segments. For more information on Appreciative Inquiry, please visit the Appreciative Inquiry Commons at <a href="http://appreciativeinquiry.cwru.edu/">http://appreciativeinquiry.cwru.edu/</a></p>
<b>When?</b>	<p> The Annual Spring Institute 2004 will take place on Tuesday, May 11, 2004, from 9:00 a.m. to 4:30 p.m.</p>
<b>Where?</b>	<p> The Annual Spring Institute 2004 will take place at The Ohio State University Literacy Collaborative (Reading Recovery and Early Literacy, Inc). The address is 807 Kinnear Road, Columbus, OH, 43220. Specific directions to the facility appear later in this packet (pg. 4).</p>
<b>How?</b>	<p> You can register yourself and others for the Annual Spring Institute 2004 by completing and returning the following registration form by <u>May 3, 2004</u>.</p> <p> The registration fee is <b>\$10.00</b>. Pay by <b>check</b> or <b>purchase order</b> made out to the <b>“For the Common Good” Project</b>.</p> <p> Mail your completed registration form and payment to:  “For the Common Good” Project  1900 Kenny Road  Columbus, OH 43210-1090</p> <p> Registration is limited to the first <b>110 registrants!</b> Respond quickly!</p> <p> Registration confirmation will be provided.</p>
<b>Questions?</b>	<p> Call Kirk Ross at (800) 848-4815, Extension 83720, or (614) 688-3720 between 7:30 a.m. and 4:30 p.m. Monday through Friday.</p> <p> E-mail Kirk Ross at <a href="mailto:ross.527@osu.edu">ross.527@osu.edu</a></p>



**SECTION C** TEAM INFORMATION

If you are registering yourself and others as a team, please fill out this section. Please be sure to include only the information for your team members in this section. You, as the main registrant, need to provide your information in SECTION A. You will be responsible for submitting all registration fees and forwarding all communications to your team regarding the Annual Spring Institute 2004.

Team Name (if applicable): \_\_\_\_\_

Name: \_\_\_\_\_  
Last First M.I.

Agency: \_\_\_\_\_ Lunch Option #: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First M.I.

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Name: \_\_\_\_\_  
Last First M.I.

Agency: \_\_\_\_\_ Lunch Option #: \_\_\_\_\_

**Directions to  
The Ohio State University Literacy Collaborative  
(Reading Recovery and Early Literacy, Inc.)  
807 Kinnear Road  
Columbus, OH 43220**

Here is a **URL** that leads to a **website** for **The OSU Literacy Collaborative**, which includes a **map** to the facility: <http://www.lcosu.org/training/center/confcenter.htm>. When you get to the website, **click** the hyperlink with the facility's address and a **map** will appear. Also, below are written directions.

**From the north:**

Take either SR 23 or I-71 South to 270 West. Take 270 West to SR 315 South. Take Lane Avenue Exit. Turn right (west) onto Lane Avenue. Take Lane Avenue to the first traffic light and turn left (south) onto Kenny Road. Take Kenny Road to the second traffic light (approximately  $\frac{3}{4}$  mile), which will be the intersection of Kenny and Kinnear Roads. Make a left at the light. The entrance to The OSU Literacy Collaborative parking lot will be on the right hand side (approximately  $\frac{1}{4}$  mile), just before the railroad tracks.

**From the south:**

Take I-71 North to SR 315 North. Take Lane Avenue Exit. Turn left (west) onto Lane Avenue. Take Lane Avenue to the first traffic light and turn left (south) onto Kenny Road. Take Kenny Road to the second traffic light (approximately  $\frac{3}{4}$  mile), which will be the intersection of Kenny and Kinnear Roads. Make a left at the light. The entrance to The OSU Literacy Collaborative parking lot will be on the right hand side (approximately  $\frac{1}{4}$  mile), just before the railroad tracks.

**From the west:**

Take I-70 East to 670 to SR 315 North. Take Lane Avenue Exit. Turn left (west) onto Lane Avenue. Take Lane Avenue to the first Traffic light and turn left (south) onto Kenny Road. Take Kenny Road to the second traffic light (approximately  $\frac{3}{4}$  mile), which will be the intersection of Kenny and Kinnear Roads. Make a left at the light. The entrance to The OSU Literacy Collaborative parking lot will be on the right hand side (approximately  $\frac{1}{4}$  mile), just before the railroad tracks.

**From the east:**

Take I-70 West to SR 315 North. Take Lane Avenue Exit. Turn left (west) onto Lane Avenue. Take Lane Avenue to the first Traffic light and turn left (south) onto Kenny Road. Take Kenny Road to the second traffic light (approximately  $\frac{3}{4}$  mile), which will be the intersection of Kenny and Kinnear Roads. Make a left at the light. The entrance to The OSU Literacy Collaborative parking lot will be on the right hand side (approximately  $\frac{1}{4}$  mile), just before the railroad tracks.



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**Agenda**



- Purposes:**
- To inform institute participants on the “State of Ohio’s One-Stop System” and allow them to ask questions
  - To educate institute participants about Appreciative Inquiry (AI) and how One-Stop System partners can use the process to maximize their collaborative processes
  - To provide institute participants with firsthand experience in developing Appreciative Inquiry tools and using the Appreciative Inquiry process
  - To provide institute participants with resources they can take away with them and use as they continue to develop their One-Stop System partnerships

- Expected Outcomes:**
- A clear understanding of how Ohio is continuing to develop its One-Stop System
  - A clear understanding of Appreciative Inquiry and how it can help One-Stop System partners maximize their collaborative processes
  - Experience in developing Appreciative Inquiry tools and using the Appreciative Inquiry process
  - A desire to take back what was learned today and share it with others while further developing Ohio's One-Stop System

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|--------------------------------|---|
| <b>8:30 a.m. – 9:00 a.m.</b>   | <ul style="list-style-type: none"><li>• Registration Packet Pick Up</li><li>• Morning Refreshments</li></ul>  |
| <b>9:00 a.m. – 9:30 a.m.</b>   | <ul style="list-style-type: none"><li>• Welcome, Introductions, &amp; Overview of the Day</li><li>• Follow-up Meetings (Tentative Dates): June 15<sup>th</sup> &amp; July 20<sup>th</sup></li></ul> |
| <b>9:30 a.m. – 10:15 a.m.</b>  | <ul style="list-style-type: none"><li>• Panel Discussion</li></ul>  |
| <b>10:15 a.m. – 10:30 a.m.</b> | <ul style="list-style-type: none"><li>• Break</li></ul>   |
| <b>10:30 a.m. – 11:00 a.m.</b> | <ul style="list-style-type: none"><li>• Introduction to Appreciative Inquiry: A Shift in Thinking</li></ul>   |
| <b>11:00 a.m. – 11:30 a.m.</b> | <ul style="list-style-type: none"><li>• Completing of Generic Questions (Participant Interviews)</li></ul>  |
| <b>11:30 a.m. – 12:00 p.m.</b> | <ul style="list-style-type: none"><li>• Initiate Phase of Appreciative Inquiry</li></ul>  |
| <b>12:00 p.m. – 1:00 p.m.</b>  | <ul style="list-style-type: none"><li>• Lunch</li></ul>   |
| <b>1:00 p.m. – 1:15 p.m.</b>   | <ul style="list-style-type: none"><li>• Inquiry Phase Part #1 – Developing Appreciative Inquiry Questions</li></ul>   |
| <b>1:15 p.m. – 2:15 p.m.</b>   | <ul style="list-style-type: none"><li>• Completion of Topic Questions (Participant Interviews)</li></ul>  |
| <b>2:15 p.m. – 2:30 p.m.</b>   | <ul style="list-style-type: none"><li>• Inquiry Phase Part #2 – Drawing Out Themes</li></ul>  |
| <b>2:30 p.m. – 3:30 p.m.</b>   | <ul style="list-style-type: none"><li>• Completion of the Process of Drawing Out Themes</li></ul>   |
| <b>3:30 p.m. – 4:00 p.m.</b>   | <ul style="list-style-type: none"><li>• Imagine Phase</li></ul>   |
| <b>4:00 p.m. – 4:30 p.m.</b>   | <ul style="list-style-type: none"><li>• Innovate Phase</li><li>• Evaluation &amp; Adjourn</li></ul>   |