Equipped for the Future
Phase 1 and Phase 2 Pilots
2000

OVERVIEW

Equipped for the Future (EFF) is a standards-based adult learning system reform initiative being conducted by the National Institute for Literacy. Over the past five years, EFF has been developing a nationwide consensus on what adults need to know and be able to do to be effective in their roles as family members, community members, and workers.

Ohio has been engaged over the past three years as part of the national EFF Project. Ohio has also developed its own demonstration pilot sites that went through extensive training and implemented EFF in a variety of classroom types and situations in 1999. We are repeating this process in Phase 1 – 2000 to allow more programs the opportunity to implement EFF in their classrooms.

Phase 2 of EFF programs are limited to those who participated in the pilots in 1999. Three programs will be developing a mentoring system with the Phase 1 pilots and four programs will be field sites for the national evaluation project. All Phase 2 programs will be developing a more extensive plan for implementing EFF in all components of their programs.

SPECIFICATIONS

- Program Quality Enhancement Grants were distributed by the Ohio Department of Education before the Fall Director’s Meeting October 26 & 27, 1999.
- Workshops were provided by Judy Franks to explain and clarify questions concerning the application process at that meeting.
- Grants were due November 12, 1999.
- 24 local programs were chosen for Phase 1 pilots; as well as three Phase 2 mentoring pilots, and four Phase 2 national evaluation.
- Each program will commit 2 teachers and 1 administrator to this 5 month project, with each program receiving $8000 to cover initial training ($400 per person) and planning time. Funds can also support staff visitations to EFF mentoring sites and for classroom materials and supplies.
- An initial two-day training for all participating staff to be held December 6-8, 1999. Phase 1 and Phase 2 mentoring meeting on Monday and Tuesday, and Phase 2 Evaluation meeting with Peggy McGuire and Brenda Bell on Tuesday and Wednesday.
- Requirements for Phase 2 Evaluation pilots will be determined by national team.
- Programs will work with the EFF framework in program development situations from January to May, 2000.
- Programs should plan and hold periodic team meetings for all staff involved to share experiences and discuss the impact of implementing EFF in their programs.
- EFF support staff will provide on-going assistance. A mentoring plan will be developed at the December training.
- Programs will be required to submit brief midterm and final reports that include information on how they used EFF and their best lesson plans using EFF. The midterm report will be due March 3, 2000 to Judy Franks at the OLRC and the final report will be due May 19, 2000. The forms in an electronic format will be available to programs.
- A one-day final meeting of all participating staff will be held June 2, 2000.
- Programs may be asked to present at OAACE in April. This activity will be planned with mentors and Judy.
- Teachers and administrators participating in this project this year should be willing to serve in some capacity as a mentor or trainer next year as EFF is expanded in the state.
ADVISORY GROUP

The EFF Demonstration Sites are a joint project of the Ohio ABLE Resource Center Network and the Ohio Department of Education, Adult and Basic Literacy Education. The Advisory Group for the project will be representatives of the five resource centers, an ODE consultant, and two representatives from Canton City Schools who participated as NIFL pilots last year: Martha Hyland, Canton City Schools; Jane Meyer, Canton City Schools; Gloria Gillette, Northeast ABLE Resource Center; Rick McIntosh, Central/Southeast Resource Center.; Kathryn Jackson, Southwest Resource Center; Linda Weeks, Northwest Resource Center; Judy Franks, Ohio Literacy Resource Center; and Denise Pottmeyer, ODE consultant.

SUPPORT STAFF

Judy Franks, Ohio Literacy Resource Center, will be coordinating the state initiative for the Equipped for the Future Phase 1 and 2 pilots for the 1999-2000 year. She will be collecting the midterm and final reports as well as planning training. She can also answer questions concerning logistics of the grant.

- Call Judy at 800-765-2897 ext. 33 or email her at jfranks@literacy.kent.edu

Martha Hyland, Canton City Schools, has been involved with EFF both in Canton and with the national project. She will be available for help on using EFF in the classroom as well as program development.

- Call Martha at 330-588-2148 ext. 4 or email her at hyland_m@ccsdistrict.org

Kathryn Jackson, Southwest Regional Resource Center, will be assisting with the mentors and planning training for support groups.

- Call Kathryn at 800-558-5374 or email her at kjackson@sinclair.edu

Regional Resource Center staff will be available to help you find answers to questions you may have. Names and numbers are listed in participant list.

COMMUNICATION

Communication is very important in this project. We encourage you to share and learn from each other as much as possible. In addition to your program team meeting, we have several activities planned to encourage sharing among programs.

- Join the ohioeff electronic list and be an active participant. You can join if you have email at home or work. Program administrators should make sure that all teachers involved are subscribers or are receiving copies of all messages.

  To Join: Send a message to listproc@literacy.kent.edu and write in the message part: “subscribe ohioeff” and include your first name and last name.
  To Send a Message: Send to ohioeff@literacy.kent.edu

- Join the national EFF electronic list and become involved in the on-going, online conversations about EFF by teachers, administrators, and others interested in using EFF. To view the archives, go to: http://www.nifl.gov and select forums, then choose the Equipped for the Future option

  To Join: Send a message to listproc@literacy.nifl.gov and write in the message part: “subscribe NIFL-4EFF and include your first name and last name.
  To Send a Message: Send to NIFL-4EFF@literacy.nifl.gov
• *Equipped for the Future* web site is an on-line resource to learn more about the EFF initiative. Anyone with an active internet connection and Web-browsing program can download the EFF framework, find out about current EFF publication, announcements and events. The site address is [http://www.nifl.gov/EFF](http://www.nifl.gov/EFF).

• LINCS Special Collection on *Equipped for the Future* is a valuable clearinghouse of EFF information and resources. It can be found at [http://www.nifl.gov/lincs/collections/eff/eff.html](http://www.nifl.gov/lincs/collections/eff/eff.html). Make sure you bookmark this site. It can also be accessed through the OLRC home page.

If you have any questions, contact one of the following:

- Judy Franks, OLRC, 800-765-2897 ext. 33
- Kathryn Jackson, SW Resource Center, 800-558-5374
- Rick McIntosh, C/SE Resource Center, 800-753-1519
- Gloria Gillette, NE Resource Center, 800-361-7076
- Linda Weeks, NW Resource Center, 419-661-7355