State of Illinois
Form: FAM-08-F

SECRETARY OF STATE FAMILY LITERACY GRANT PROGRAM
QUARTERLY FINANCIAL REPORT

Grantee: _____
(Agency Name)

Project Title: _____

Report Period Covered: 07/01/07 to 09/30/07 10/01/07 to 12/31/07 01/01/08 to 03/31/08 04/01/08 to 06/30/08
REPORT DUE in Springfield: October 15, 2007 January 15, 2008 April 15, 2008 July 15, 2008

BUDGET LINE	BUDGET* AMOUNT	EXPENDED FIRST QUARTER	EXPENDED SECOND QUARTER	EXPENDED THIRD QUARTER	EXPENDED FOURTH QUARTER	ENCUMBERED PSC PERIOD	TOTAL TO DATE
Personnel							
Fringe Benefits							
Travel							
Supplies							
Contractual Services							
Instructional Materials							
Vol. Training & Support							
Other							
Totals:							

Return to the Family Literacy Grant Program, Secretary of State Literacy Office, Illinois State Library 300 South Second Street, Springfield, Illinois 62701, fax 217/785-6927 or email with electronic signature to jhughes@ilsos.net. **Retain a copy for your files and one copy to submit the next quarter.**

Prepared by: _____ _____
(typed name) (phone #) Signature, Project Director or Coordinator

* The budget amounts are the approved budget amounts listed in your grant contract or grant contract amendment. **Do not amend these amounts on your own.**

09/11/07