

WORKPLACE LITERACY BIBLIOGRAPHY ON CURRICULUM DEVELOPMENT

Understanding Curriculum Development in the Workplace by Mary Ellen Belfiore (Available at <http://www.nald.ca/fulltext/abc/undcur/undcur.pdf>) was published by ABC Canada, which has a series of excellent publications on developing workplace literacy programs, including: *Collaborative Workplace Development: An Overview* (Folinsbee and Jurmo); *Collaborative Needs Assessment* (Folinsbee and Jurmo); *Chronicling the Learning Curve: Workplace Education Instructors Share their Stories* (Belfiore); *The Benefits of Participating in Collaborative Committees* (Belfiore); and *Collaborative Evaluation: A Handbook for Workplace Development Planners* (Folinsbee and Jurmo).

A resource developed in Massachusetts, *1999 Workplace Education Guide* (published by the Massachusetts Workplace Literacy Consortium), has chapters on Planning and Evaluation Teams and curriculum development. It has been available through SABES / World Education in Boston (www.sabes.org).

Also useful: Belfiore, M.E. and Burnaby, B. 1995. *Teaching English in the Workplace*. Toronto: OISE Press. Describes the process of developing a workplace literacy program, including needs analysis, curriculum development, oversight committees and program evaluation. Based on the Canadian experience, but very relevant and useful for any context.

Auerbach, E. and Wallerstein, N. 2004. *Problem-Posing at Work: English for Action*. Edmonton, Alberta: Grass Roots Press. Offers dozens of problem-posing lessons for teaching ESOL at the work site that encourage critical thinking, dialogue and student participation. Aimed at intermediate to advanced levels. Accompanying teacher's guide, *Problem-Posing at Work: Popular Educator's Guide* (N. Wallerstein and E. Auerbach) describes the methodologies and approach.

Barndt, D., Belfiore, M.E. and Handscombe, J. 1991. *Teaching English at Work: A Toolkit for Teachers*. Syracuse: New Readers Press. Offers detailed and useful descriptions of how to create contextualized, work-related curricula for low-level ESOL learners. The kit includes student book, teacher guide, cassettes, photographs of workers, and health and safety cartoons.

Sheryl Gowen's *Politics of Workplace Literacy*. This book analyzes the response of employees at a southern [Atlanta] hospital to a functional context literacy program. It uses ethnographic techniques, storytelling, and observations of workplace relations to illustrate how classism, racism, and sexism continue to be part of the workplace environment and how these factors contribute to employees' resistance to functional context programs.