



Monthly Tutoring Report for the month of _____, 2003

Thank you for your commitment to your student and Project: LEARN. You are helping us make a difference in our community. Your time and energy is appreciated. Completing and returning your monthly tutoring report helps us document our accomplishments to our funders.

Please return the report by the fifth of each month. All reports returned by the fifth will be eligible for a monthly prize drawing. If you have any questions or comments, please do not hesitate to contact me.

Rick McIntosh
Executive Director

Tutor: _____	Tutor Phone: _____
Student: _____	Student Phone: _____
Tutoring Site: _____	Days of Week Meeting: _____

DATE	TUTORING HOURS	TRAVEL & PREP TIME	MATERIAL AND/OR BOOKS* USED	LESSON NUMBER
TOTAL HOURS				Last Lesson You Were Working On:

* Codes for Core Books Used:
SB=Skill Book; **WB**=Work Book; **CH**=Challenger; **PS**=Patterns in Spelling; **V**=Voyager

Please make comments, list other material used and report progress on goal attainment on the reverse side of this form.